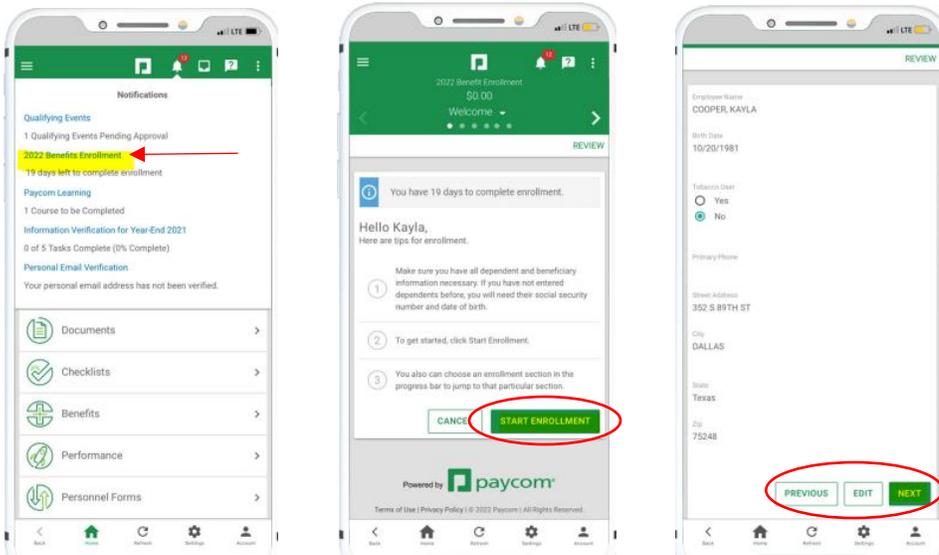
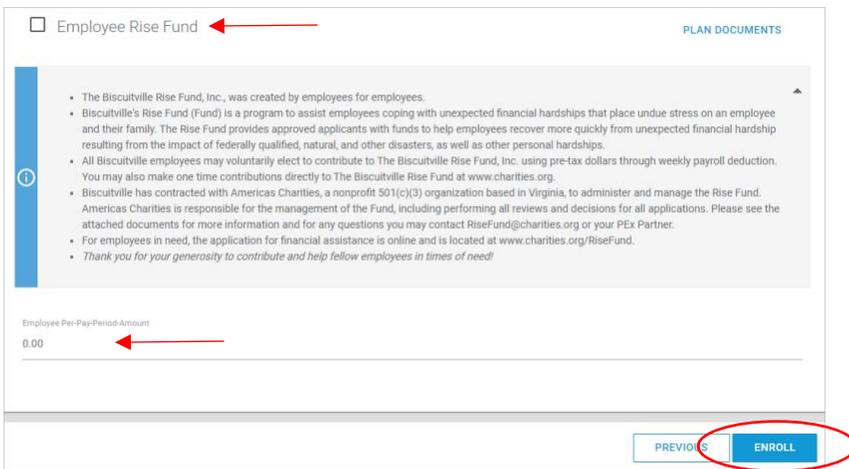


Rise Fund Enrollment Guide

Step 1: From the Notifications Center, tap the current year's Benefits Enrollment. Review the instructions and tap "Start Enrollment." Review your information. Tap "Edit" to change anything or "Next" to continue.



Step 2: If you wish to donate, simply check the box for "Employee Rise Fund." Then, enter the pre-tax dollar amount you wish to donate per **pay-period**. When finished, tap "Enroll."



Step 3: Review your enrollment and tap "Finalize." Then, tap "Sign and Submit" in the pop-up window. To view your current benefits at anytime, navigate to Benefits > Current Benefits.

