

# DONATION REQUEST



Fresh biscuits. Friendly folks.

Biscuitville strives to be a good corporate citizen by making contributions to strengthen the health, social, educational and cultural fabric of our community. We receive a large number of requests and as a result, have to turn down many worthy requests. To apply for a donation, please fill out this form **COMPLETELY**. Biscuitville does not make cash contributions. Any donated items may not be resold. This completed request must be returned to the store no later than **ONE MONTH** prior to your event.

TODAY'S DATE

## ABOUT YOUR ORGANIZATION

NAME OF ORGANIZATION

ORGANIZATION'S PHONE #

EXPLANATION OF THE ORGANIZATION'S MISSION

ORGANIZATION'S FAX #

YOUR NAME

ORGANIZATION'S WEBSITE

YOUR E-MAIL

YOUR PHONE #

YOUR TITLE OR RELATIONSHIP TO ORGANIZATION

HAS THIS ORGANIZATION EVER RECEIVED A  
DONATION FROM BISCUITVILLE IN THE PAST?

YES  
 NO

## ABOUT YOUR EVENT

EVENT NAME

EVENT DATE

EVENT TIME AND PLACE

EXPECTED NUMBER OF ATTENDEES AND VOLUNTEERS

PURPOSE OF THE EVENT

BISCUITVILLE CLOSEST TO THE EVENT

DATE AND TIME DONATION NEEDED

HOW WILL THE EVENT BE PROMOTED?

HOW WILL BISCUITVILLE'S CONTRIBUTION BE RECOGNIZED?

### CHECK ALL THAT APPLY....

- I AM REQUESTING FOOD FOR \_\_\_\_\_ (# OF) PEOPLE.
- I AM REQUESTING PRIZES FOR \_\_\_\_\_ (# OF) PEOPLE.
- I AM REQUESTING COUPONS FOR \_\_\_\_\_ (# OF) PEOPLE.

COMMENTS:

Please send completed form to Renee Johnson at: [rjohnson@biscuitville.com](mailto:rjohnson@biscuitville.com) or fax to (336) 553-3701